



Attendance:

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| ☐ Shawna Dobbelaere (MCI) – President | ☐ Kathi Hamm (MINN) – CB Co-Chair |
| ☐ Andrei Mardli (MLES) – ESJ Co-Chair | ☐ Tara Routhier (MLES) – New to Western Chair |
| ☐ Terry Mansell (MLES) – Employee Benefits Chair | ☐ Reid Sloan (MLS) – VP & CB Co-Chair |
| ☐ Dawn Rigaux (MCI) – Social Co-Chair | ☐ Tyler Sloan (MCI) – Ed Finance Chair |
| ☐ Laura Rowley (EMMS) – Social Co-Chair | ☐ Craig Hawryshko (MCI) – Treasurer |
| ☐ Demaris Wilson (MCI) – Indigenous Ed Chair | ☐ Megan Verrier (EMMS) – WSH Chair |

Regrets:

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| ☐ Ariel Bergmann (EMMS) – ESJ Co-Chair | ☐ Heather Addison (MCI) – Secretary |
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1. Call to order & Acknowledgment 4:10pm

Western Teachers' Association operates on the traditional lands of the Anishinaabe and Dakota peoples. The WESTTA respects the Treaties that were made on this territory, we acknowledge the harms and mistakes of the past, and we dedicate ourselves to moving forward in partnership with Indigenous communities in a spirit of reconciliation and collaboration.

2. Additions to the agenda

3. Approval of the agenda: Tyler S./Demaris – Carried.

4. Approval of the WESTTA June 20, 2023 Executive Meeting Minutes. **Motion to approve the minutes: Dawn/Tyler – Carried.**

5. Old Business

6. President's Report – S. Dobbelaere

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| <ul style="list-style-type: none">• Jun 21 – MINN visit (8 AM)• Jun 21 – PX Meeting (Call)• Jun 22 – MLES visit (8 AM)• Jun 23 – MCI visit (12 PM)• Jun 26 – MAEC Grad (3:00 PM) & WESTTA Golf• Aug 22- 24 – PX Meeting & MTS Summer Seminars (RBC Convention Centre & Delta Hotel)• Aug 25 – Presidents' Council (RBC Convention Centre & Delta Hotel)• Aug 28 – WSD Regular Board Meeting (DO)• Aug 30 – New Teachers meet over lunch with T. Routhier• Sept 7 – Liaison with GVTA president | <ul style="list-style-type: none">○ New School transition• Sept 11 – WSD Regular Board Meeting & Reorganization meeting• Sept 14 – WSD WSH Meeting & Inspections <p>Upcoming:</p> <ul style="list-style-type: none">• Sept 19 – WSD PD Committee Meeting (DO)• Sept 21-22 – PX Meeting (McMaster)• Sept 25 – MTS Disability Benefits Plan Investment (DBPI) Committee Meeting #1 (Bradley Square)• Oct 6 – MTS Curriculum & Teaching Standing Committee (CTSC) Meeting #1(McMaster)• Oct 11 – MTS Audit Committee Meeting PM (McMaster) |
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- Oct 21 – Presidents’ Council (McMaster)
- Oct 26-27 – WESTTA Executive Retreat & Workshop
- Nov 3-4 – PD Chairs Seminar
- Nov 6 – DBPI Meeting #2
- Nov 9 – MSBA/MTS WSH Training Day (Winkler)

Recent inquiries:

- Reassignment
- Arrival time requirement
- Virtual training location
- LIFT (MB PD Day) support/process
- Exit survey
- Contract obligations
- Dental benefits

Goals:

- Member Communication and Engagement
 - Internal: New WESTTA member contact as I run into them or hear about them: Still awaiting a notification process from division office. Awaiting notification of other recent hires.
 - External: Connecting with local presidents
 - Shawna to create poster with important links for new members
- Relationship building with Western Board
 - Attending Board Meetings with members of Exec.

Correspondence:

- Email August 31st MTS Committee Appointment letter
 - Shawna Dobbelaere –Disability Benefits Plan Investment Committee

7. Treasurer’s Report:

- Verbal report: We began our new fiscal period. Bank statements reconciled. Received expense forms and will go through the appropriate checks. Gathering necessary information for yearly Financial Review, including minutes from Exec Meetings. **Motion to accept Treasurer’s Report: Craig/Tyler – Carried.**

8. Committee Reports

- Ed Finance – T. Sloan
 - My goals are as follows:
 - To attend an Ed Finance meeting
 - To better understand how I can support our teachers within my role of Ed finance
- Equity and Social Justice – A. Mardli & A. Bergmann
 - Goals: Continue becoming familiar with the ESJ role
 - Attend the ESJ seminars
 - Explore ways of sharing ESJ resources with WESTTA members
 - *ESJ Chairs seminar dates:* Fri-Sat, November 17-18th & Fri-Sat, February 23-24th
- Employee Benefits – T. Mansell

- My goal is to inform our members about their benefits. I would also like to find someone to replace me next year as Employee Benefits Chair.
- Seminar date: Fri-Sat, October 13-14th
- Economic Welfare – K. Hamm & R. Sloan
 - Member Update came out on Monday.
 - Continue to look at our collective agreement and do nothing.
- Social – D. Rigaux & L. Rowley
 - Goals: Increase interaction for union members through opportunities to interact/participate & explore a variety of ways to build engagement
 - Show members they are valued (through the gifting of practical, quality products)
- Professional Development – S. Dobbelaere filling in
 - Seminar dates: Fri-Sat, November 3-4th & Fri-Sat, February 2-3rd
 - October 3rd PD Day
 - Will meet to finalize the speaker on Tuesday, September 19th.
 - AM will have a keynote and guided discussion the same as last year.
 - PM will be the responsibility of each school for professional staff. EAs have a separate training opportunity planned.
- Workplace Safety and Health – M. Verrier
 - My goal for this year is to familiarize myself with workplace health and safety standards by attending pd offered throughout the province.
 - First divisional meeting and inspection was last Thursday.
 - Shawna and I will be attending a training session on November 9th in Winkler and I am exploring the option to take a second session on November 1 in Winnipeg as a co-chair of the Workplace Safety and Health Committee.
 - Seminar dates: Saturday, October 28th & Saturday, February 10th
 - Next divisional meeting is in December.
- Public Relations – Vacant
 - WESTTA Sponsorship of Public Skating is booked for Sunday, October 29, 2023 @12:15-1:45 PM
 - Is anyone willing to help with hot chocolate, games, and/or prizes? Tara
 - Promote the vacant position during school visits.
- New to Western – T. Routhier
 - Shawna and I met with 3 new teachers to Western at the end of August. Two teachers were yet to arrive in Morden.
 - Shawna and I plan to use the Exec Check-in to plan a New to Western event.
 - New teachers have arrived at EMMS and MCI.
- Indigenous Education – D. Wilson
 - Goals: Acquire "WESTTA" plaques to be mounted on the frames/prints purchased at the end of last year to be distributed to division buildings. As well, develop a letter to accompany the prints upon delivery. Shawna and Demaris will choose wording. Possibly present as a delegation to the Board Meeting.
 - This year, the focus is on providing opportunities to connect directly with members and offer support; going into schools to work one-on-one with teachers to research, plan, and execute and incorporate Indigenous lessons in their classrooms. Currently in the process of planning the best

approach to inform staff and organize a schedule to be available for this support. Maybe visit staff meetings so members know a face and name?

- Have last year's monthly resources linked to the WESTTA website for easy member access.
- Seminar November 24-25.

➤ Vice President – R. Sloan

- Attending Presidents' Council
- VP now has an MTS email contact as well

9. New Business

- Summer Seminars
 - Takeaways from attendees
 - Reid, Laura, Heather and Shawna attended.
- Regular Board Meeting Schedule
 - Please choose a date to attend with Shawna – See schedule at the end of the minutes.
- WESTTA Exec Check-Ins
 - Please fill in the form asap to let Shawna know your preferences:
<https://forms.office.com/r/511GzFnmKx>
- WESTTA Executive Email
 - westtaexec@gmail.com account is for MTS Communications to be accessible by Executive at your convenience. *Password
 - The emails include MTS staff info & job postings, news articles.
- Budget Reminder – over \$500 expenditure needs approval
- Coverage Beyond Regular Duty form
 - Will be sent out again
- WESTTA Website
 - The renewal \$277 USD didn't go through because the credit card hasn't been updated yet. Shawna will explore other options before renewing.
 - Tara will have Danny send a proposal.
- Executive Workshop – Thursday October 26th evening & Friday October 27th day
 - Hotel rooms @ Holiday Inn Airport West - \$137.00 – Shawna will find out who is willing to share a room and arrange mileage.
 - Executive Training Workshop Grant application- **Motion to apply for the grant: Megan/Reid – Carried.**
 - Bellamy leave requests – WT - WTA Sub or WA - WTA No sub needed
 - Please let Shawna know asap if you will not be attending!
 - Location = Rec Room for dinner & entertainment
 - Meeting Location = McMaster House
 - Training Ideas: [MTS PLS Catalogue 23 24.pdf \(mbteach.org\)](#)
 - CMHA – Mental Health for administrators (GVTA)
 - Photos for New Executive & Group Photo
 - Prefer to go out of the building for lunch.

- Liaison Meeting & Topics
 - Increasing Enrolment & Workload
 - Duty assignments across schools
 - Early Closing end time
 - Building access changes
 - New School Transitions
 - Personalized email notification @ end of day with options: go home to receive, gather at a central school location with snacks, check with schools to meet the needs of members.
 - Workload re: moving into the new school. Reality = Labour Day weekend. Movers hired and a central location with like-sized boxes and pallets ready to go. Members shouldn't be required to haul boxes in their personal vehicles.
 - Not letting the new staff get-togethers take away from the necessary functions of current staffs/schools.
 - Interested attendees? – Dawn, Kathi. Shawna will ask for dates from Board members for a 4:00 PM meeting.

10. Meeting Dates chosen in June:

- Monday November 13, 2023
- Monday December 11, 2023
- Monday, February 12, 2024
- Monday March 18, 2024
- Monday April 22, 2024
- Week of April 29-May 3, 2024 or Week of May 13-17, 2024: WESTTA AGM
- Monday June 17, 2024: Transition Meeting

11. Motion to adjourn – 5:32pm Laura

WSD Regular Board Meeting Schedule

Shawna will share the agenda via school email, it usually comes out the Friday before. The public portion of the meeting always begins at 7:30 pm. Some meetings are 30 minutes; others are 90 minutes.

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| 1. Monday, August 28, 2023 – Shawna | 7. Monday, November 27, 2023 – Shawna |
| 2. Monday, September 11, 2023 (Board Reorganization Meeting) – Shawna | 8. Monday, December 11, 2023 – Shawna |
| 3. Monday, September 25, 2023 – Shawna & Laura | |
| 4. Tuesday, October 10, 2023 – Andrei & Megan | |
| 5. Monday, October 23, 2023 – Kathi & Shawna | |
| 6. Monday, November 13, 2023 – Dawn & Shawna | |

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| 9. | Monday, January 8, 2024 – Shawna | 14. | Monday, April 8, 2024 – Terry & Shawna |
| 10. | Monday, January 22, 2024 – Shawna | 15. | Monday, April 22, 2024 – Tyler & Shawna |
| 11. | Monday, February 12, 2024 – Shawna | 16. | Monday, May 13, 2024 – Shawna |
| 12. | Monday, February 26, 2024 – Shawna | 17. | Monday, May 27, 2024 – Shawna |
| 13. | Monday, March 11, 2024 – Demaris & Shawna | 18. | Monday, June 10, 2024 – Craig & Shawna |
| | | 19. | Monday, June 24, 2024 – Shawna |